

Leadville Sanitation Meeting Minutes of February 5, 2020

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 2/5/2020. The meeting was called to order by board chair, Ken Berger. Board members present: Ken Berger, Les Parlin, Robert Vigil, Joe Hren and Jane Gowing. Staff present: Scott Marcella, Plant Superintendent and Administrative Assistant, Angelina Salazar. Sanitation District Attorney, Joe Fattor was absent.

1. The meeting opened with public comment. Leadville Mayor, Greg Labbe, spoke and invited the District to participate in the State of the Community event on Wednesday, March 11, 2020 from 5:00 – 7:00 pm at the Freight event center. The Mayor asked if the District would be available to present a brief overview about the District's operations and duties, as they had last year. The Mayor stated that the District's presentation and Parkville Water's presentation were well received by community members last year. Plant Superintendent Marcella stated that he and Ms. Salazar would put together a similar presentation for the event.
2. The next item on the agenda was approval of the January 8, 2020 minutes. Motion to approve the January 8, 2020 meeting minutes by Director Vigil, seconded by Director Parlin, all voted in favor.
3. Item three on the agenda was the Check List Approval (bills and payroll). Hearing no questions or objections, Director Parlin moved to approve bills and payroll, seconded by Director Hren, all voted to approve.
4. Resolution No. 1, Series 2020 - *Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election* was next on the agenda. The Resolution designates Ms. Salazar as the Election Official. Director Vigil moved to adopt Resolution No. 1, Director Parlin seconded, all voted in favor. The Board was informed that due to a change in the Special District Rules, in this year's election, Board terms are for 3 years, instead of 4 years in order to move future election cycles to odd numbered years. The rationale for this change is to facilitate Special District election assistance from the Clerk and Recorder's office. The District's election date is May 5, 2020 for three Board seats.
5. Resolution No. 2, Series 2020 – *A Resolution Providing for the Time Payment of System Development Fees for Change of Use Only* was the next item of business. A draft resolution was provided, with the understanding that Legal Counsel, Joe Fattor, still had some edits to make. Director Gowing asked about the edits, but since attorney Fattor was absent, no information was available. Director Gowing did not want to vote on this draft Resolution without more information. Director Parlin moved to table the motion until next month's meeting, seconded by Director Vigil, all voted in favor to table the Resolution until next month's meeting.
6. Next on the agenda was the 2020 Budget Message. Copies of the 2020 Budget were distributed to the Board and are available to the public during office hours. Contact Superintendent Marcella or Ms. Salazar with any questions.

7. Attorney Fattor's report was next on the agenda. Since Attorney Fattor was absent, his report will be presented at the March meeting.

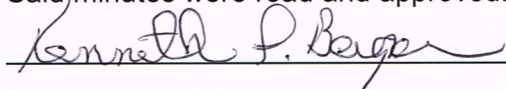
8. Superintendent's Report:
 - A. Line Report – No issues.
 - B. Maintenance – The clarifier has the typical winter foaming issues due to colder temperatures.
 - A. Other – Superintendent Marcella provided a copy of an email from Ms. Aly Ulibarri from CDPHE to the District asking why the delay in submitting an eligibility survey for grant funding from the Grants and Loans Unit (GLU) and Department of Local Affairs (DOLA). A discussion ensued about the information required for grant application and the fact that at this time, the District does not know the scope of the project or a budget to apply for funding. In addition, the District must still televise its sewer lines to gather information for its Infiltration and Inflow (I&I) Study. In Leadville, this work must be done in the late spring/summer seasons to get accurate data.

Superintendent Marcella's second item was to have the Board consider having a Board work session within the next few months to discuss future CDPHE regulations (i.e. mercury, Regulation 85, Operator Responsible Charge) and how these regulations will impact the plant, its infrastructure and plant operations. Director Gowing also asked if the District had a succession plan for staff and if this item could be added to the work session. Superintendent Marcella said he wanted to include this topic and a review/update of the District's by-laws as well.

9. Ms. Salazar noted that the office is running smoothly. She has been training the new office assistant, Alaina Nelson. Ms. Nelson will work a part-time, flexible schedule of 3-4 days/week.

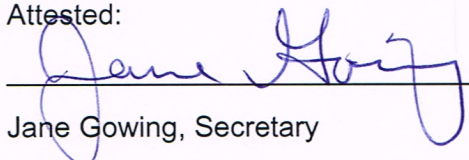
10. Director Parlin moved to adjourn the meeting, seconded by Director Hren, all in favor. The meeting adjourned at 3:55 pm.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary