

Leadville Sanitation Meeting Minutes for January 4, 2023

The monthly Leadville Sanitation District (LSD) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 1/4/2023. Board members present: Chair Ken Berger, Directors Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing; Staff present: Martin Tracy, Plant Operator; Angelina Salazar, Office Manager; Janet Hausmann (in person), Cooper Best and Chelsea Fagan (via Zoom) JVA Consulting; and Sanitation District Attorney, Joe Fattor.

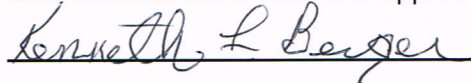
- A. At 5:00 pm Chair Berger called the meeting to order and proceeded to open a Public Hearing at 5:01 pm for a presentation on the proposed Wastewater Treatment Plant Improvement project by Janet Hausmann of JVA. Ms. Hausmann explained and provided a Power Point presentation on the project to inform and solicit comments from the public about this project, as required by the State Revolving Fund (SRF) loan process. At the conclusion of the presentation, no comments and or questions were raised. At 5:18 pm Chair Berger closed the Public Hearing.
- B. Public Comment – No public comment presented.
- C. Next on the agenda was Resolution No. 1 Series 2023 – Designation of the Date, Time and Location of the Regular Meeting of the Board of Directors. Office Manager Salazar requested that the board consider moving the monthly board meetings to the second Wednesday of the month due to the difficulty of getting bank statements in time for the first Wednesday of the month board meetings. The board agreed to move the monthly meetings to the second Wednesday of the month. The meetings will continue to be held at the District office at 911 S. Highway 24, Leadville at 5:00 pm.
- D. John Lichtenegger/Railyards – Mr. Lichtenegger, developer of the Railyards subdivision attended the meeting to voice his concern with a letter he and other investors/builders had received from the District and JVA (District's engineering firm). JVA provided a checklist of project deficiencies which included lack of sewer system line and manhole testing and record documentation, failure to submit updated engineered-stamped sewer system drawings and lack of televised inspection footage of the sewer line installations as required in Section 1.73 of the District's Rules and Regulations approved in 2011. After a lengthy back and forth discussion, Mr. Lichtenegger stated he has all the information JVA is requesting except for the line televising. Mr. Lichtenegger stated he will work with JVA staff and provide the missing required information to the District (via JVA) during the next two months.
- E. Invoice from City of Leadville for the summer of 2022 paving projects was next on the agenda. Mayor Labbe presented the District with their "share" of the paving costs for last summer's projects. Chair Berger had issues with what he viewed as additional charges. After discussion and compromise by the Mayor and the District, the District agreed to pay the City \$184,041.32 for the paving work on Pine Street and West 2nd reconstruction costs.
- F. JVA – Cooper Best provided an update on the RV Dump Station. JVA reviewed the Fox Tuttle traffic study and removed the District access language from the recent draft. Cooper is waiting to hear back from Cassie for final report approval and then the final report will be forwarded to CDOT. Director Osborn requested a copy of the final report. A final report will also be emailed to Ms. Salazar. From the December's meeting, the District had requested Snowbridge to provide sewer line and a manhole replacement estimate to

compare with previous cost estimates. Chelsea Fagan will review and provide the information to the board at a later date. Finally, Cooper Best thanked Zach and Martin for their assistance to WHS with sewer system survey work.

- G. Meeting Minutes of December 7, 2022. With no edits or corrections, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- H. Check List Approvals for December, 2022 – The December bank statement was not ready for board approval. Therefore, the December Check List Approval was tabled until the February monthly meeting.
- I. Joe Fattor
 - a. Attorney Fattor presented his proposed Resolution No. 2, Series 2023 – A Resolution Providing for the Indemnification of Directors, Officers and the Employees of the District. Attorney Fattor explained that Colorado law allows indemnification for Directors, Officers and District staff when conducting District business, however the District had never drafted such a policy. Attorney Fattor felt that it would be appropriate to put such a policy in place. Director Osborn moved to approve Resolution No. 2, seconded by Director Gowing, all voted in favor.
- K. Daily/Plant Report was the next agenda item. Operator Tracy was present for the plant report. He had some concerns about the 2022 collection system project. The board requested that he share his concerns with his supervisor and the board will confer with JVA staff to get clarification on the project, especially since the second phase will start in May of this year.
- L. Office report was next on the agenda.
 - a. Ms. Salazar asked the board if she should advertise for a District Manager. In addition, she wanted to know if the board wanted to use an existing ad or if the board wanted to review and update the ad, including the salary.
 - b. Ms. Salazar asked the board for assistance to rethink the District's pay period dates to make the process less onerous for office staff. After discussion, the board suggested that Ms. Salazar reach out to Attorney Ulmer for guidance to make sure the District was following Colorado law.

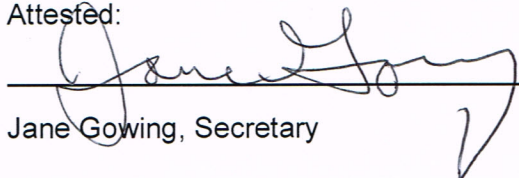
At 7:15 pm Director Vigil moved to adjourn, Director Osborn seconded, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary