

Leadville Sanitation Meeting Minutes for February 2, 2022

The monthly Leadville Sanitation District (District) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 2/2/2022. Board members present: Ken Berger, Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing. Staff present: Joe Fattor, Attorney; Cooper Best and Janet Hausmann; JVA Consultants via Zoom. At the public board meeting, the board was joined in person by Plant Personnel, Joe Passalacqua, operator and Office Manager, Angelina Salazar.

- A. Chair Berger called the meeting to order at 5:00 pm. He began the meeting to reiterate that **all** agenda items must be provided to the District's office by the preceding Friday if someone wants to present at the meeting.
- B. Next was public comment. No members of the public were in attendance.
- C. JVA Consultants was next on the agenda. Cooper Best and Janet Hausmann presented via Zoom.
 - a. Janet provided a power point presentation and summary of the Friday, January 14, 2022 SRF Pre-qualification meeting to the board. She explained that the District is eligible for a planning grant to apply for loans and grants for the wastewater plant and collection system upgrades. Leadville is considered a disadvantaged community, so the District qualifies for the planning grant with a 20% match and can now move ahead to apply for a low interest loan.
 - b. The next step is to start and complete a Project Needs Assessment (PNA). The PNA will be conducted by JVA as the certified engineering company. Ms. Salazar will provide JVA with additional documents to move the project forward.
 - c. Sewer fees related to SRF funding were discussed. JVA was pleased that the District has been gradually raising its rates over the past 5 years.
 - d. JVA asked Angelina for a copy of the 2022 budget so they could review future improvements and their costs.
 - e. Updated traffic study for the septage receiving station was the next agenda item. However, Cooper has not received any call back from CDOT with any clarifications.
 - f. The next item was a discussion about the update of the District's policies/procedures and Rules and Regulations for low-pressure force main grinder pumps and lift stations. Cooper will draft appropriate language so Attorney Fattor can finalize the additions with an Appendix to the Rules and Regulations.
- D. No new permit updates have been received by JVA.
- E. Minutes of January 5, 2022. With no edits, Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- F. Check List Approval for January 2022, was the next agenda item. With no questions or changes, Director Vigil moved to approve, seconded by Director Hren, all voted in favor.

G. Resolution No.1, Series 2022 – Appointing a Designated Election Official & Authorizing Designated Election Official to Cancel Election. Director Vigil moved to approved, seconded by Director Osborn, all voted in favor. Ms. Salazar is the appointed Election Official.

H. Attorney Fattor was next on the agenda.

- a. Attorney Fattor's first item was the 902/904 W. 6th Street Line Construction Agreement with the developer and the second item was the Public Declaration Document to ensure as a matter of public record, all future buyers are aware of their ownership responsibilities. Attorney Fattor needs to have the final construction plans and specifications (both for that portion of the system to be taken over by the District and the part of the system under private ownership) in order to draft and finalize the documents.
- b. Union Milling – Steve Bain notified Attorney Fattor that there may be survey plats available from Lake County in addition to the legal descriptions for two easements and one license at the site. Attorney Fattor will also check with the county about decertification terms within the Operable Units within Super Fund boundaries. In addition, Union Milling is also preparing to resubmit its cyanide and milling processing application to the State.

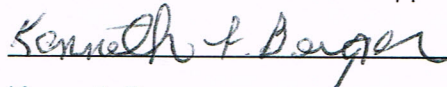
I. Daily Plant Report – Operator Passalacqua provided photographs and a summary about the microorganisms present in the plant effluent. He is trying to correct the poor settling that occurs every winter at the plant for future winters.

The reducer failed on the conveyor belt and the jetter truck continues to have electrical issues. The new Chevy is working well and the drier solids are saving on disposal costs.

J. Office Report – Ms. Salazar had two items. The first is that the District is having difficulty finding an auditor, but is still searching for companies. Secondly, Ms. Salazar notified the board that she has published the board election notice in the Herald Democrat and has the self-nomination forms printed for prospective board candidates.

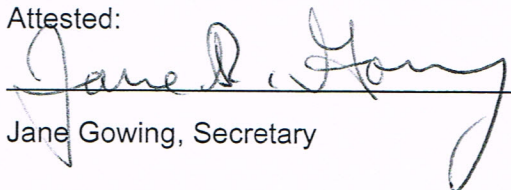
At 5:52 pm Director Vigil moved to adjourn, Director Gowing seconded, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary