

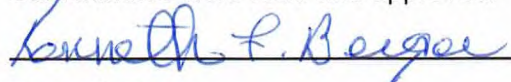
Leadville Sanitation Meeting Minutes for December 28, 2023

The Leadville Sanitation District (LSD) held its monthly board meeting at the district's office located at 911 S. Highway 24, Leadville at 5:09 pm on 12/28/2023. Board members present: Chair Ken Berger, Directors Bob Vigil, Sterling Mudge, Mike Smith and Jane Gowing. Staff present: Angelina Salazar, Office Manager; Joe Passalacqua, B Plant Operator; John Volk, Operator Responsible Charge (ORC) via Zoom.

- A. Chair Berger called the meeting to order at 5:09 pm. Public Comment-No comments presented.
- B. Interview John Volk for the ORC position, review his bid proposal and then board discussion/selection about the candidates for the plant ORC position. Chair Berger moved to hire John Volk as ORC, seconded by Director Mudge, all voted in favor. Ms. Salazar will email letters to the unsuccessful candidates and the contract award and selection letter to John Volk.
- C. Molleur/Mountain Pines/Ulmer draft letter – Ms. Ulmer will draft another letter to the Molleur's about the private sewer line freezing in their street, the district's maintenance policies, and the Martin/Martin engineering investigation and report about the situation. In addition, the district would like Ms. Ulmer to draft a model letter for the remaining Mountain Pines residences about sewer line status and district responsibilities.
- D. Staff (Plant and Office) – Hours and scheduling for winter and summer months. It was suggested that winter hours run between November 1 and April 30 and plant staff will work 8-hour days. The rest of the calendar year will be the summer hours (9- or 10-hour days) and will depend on available staffing and the WWTP project activities. These policies will be further discussed with staff and contained in the Employee Handbook that will be finalized in 2024.
- E. Final Resolutions 2023 – Ms. Salazar updated the budget amounts to the amounts the board approved at the budget hearing on 12/14/2023. Ms. Salazar will verify with Ms. Ulmer's staff that all the district 2023 Resolutions have been submitted as required.

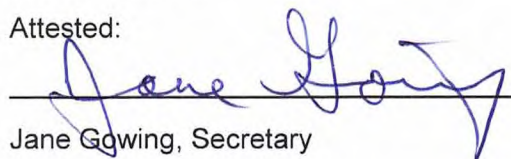
At 6:43 pm Chair Berger moved to adjourn, seconded by Director Smith, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary