

Leadville Sanitation Special Meeting Minutes of November 19, 2021

The monthly Leadville Sanitation District (District) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 1:00 pm on 11/19/2021. Board members present: Ken Berger, Robert Vigil, Dan Osborn, Joe Hren and Jane Gowing. Staff present: Joe Fattor, Attorney; Plant Personnel, Joe Passalaqua; Office Manager, Angelina Salazar; JVA Consultant Cooper Best, via Zoom and public attendees Lake County Commissioner, Sarah Mudge, County Attorney, Chris Floyd and Cloud City Mountain Sports representative, Katie Anderson.

- A. Chair Berger called the meeting to order at 1:00 pm and then asked for public comment. No public comment was presented.
- B. Low pressure sanitary sewer for grinder pump system design requirements were next on the agenda. Cooper Best with JVA presented his 3rd draft of design specifications and requirements to the Board for review and comment.
- C. 902/904 W. 6th Street & Washington Street project was the next any item. An in-depth discussion about the appropriate system installation for a duplex with different owners was discussed. The Board seems to agree that in this scenario, it is best to have 2 completely separate systems and not a duplex system that shares a wet well. It was also specified that the electricity power feeds should be specific to each side of the duplex. Now that the District appears to be close to finalizing the low pressure grinder pump policy, the applicant's engineering firm (Marcin Engineering) will submit a complete packet to Mr. Best for final review, including an updated plat map showing the entire utility easement and incorporating the Board and Mr. Best's recommendations. Mr. Best agreed to forward a revised draft policy with today's revisions to the applicant, Mr. Narducci.
- D. The next agenda item was the County's proposed access and license agreement to cross District property to reach Dutch Henry Hill. Prior to the agreement discussion with the County, Mr. Best notified the Board that he had solicited Traffic Study bids and he will present the bids at the 12/8/2021 Board meeting.

The County spoke next about the access and license agreement. Attorney Fattor had a plat map from the County Assessor showing the requested access and Attorney Fattor stated that the requested access would interfere with the District's proposed RV Dump Station. Attorney Fattor did not recommend the Board should take any action until a traffic study was completed and finalization of the RV Station project and location. County attorney Floyd stressed that the County is not trying to assert any ownership, simply to ensure the ability for the community to use the gravel road to access the County's property for recreation, as it has for many years. The outcome of the traffic study and RV Dump project will dictate what activities might be allowed in the future, but the discussion today is particularly focused on this winter season. Input from the Board included a one year agreement due to the unknowns with the RV Dump Station project and a shorter agreement termination clause. After a lengthy discussion, the Board seemed to reach a consensus to allow recreational use this winter. County attorney Floyd pressed Attorney Fattor to provide comments on her draft lease agreement so the agreement can be put in place for the winter season. Attorney Fattor committed to providing comments to Attorney Floyd 's draft lease by December 2nd or 3rd. If it should happen to snow before the

agreement is finalized, the Board and Attorney Fattor agreed that access for winter activities will be permitted until an agreement is in place.

- E. Arkansas Valley Slag Project was next on the agenda. Steve Bain and Attorney Fattor have been in contact about this new project. Mr. Bain is waiting for the final engineering report that CJK is required to provide with the application.
- F. Next on the agenda was a discussion about selling the District's old plow truck. Operator Passalacqua recommended putting the plow truck up for sale as it is no longer needed as well as the cost to insure it. Ms. Salazar will place an ad in the Herald Democrat, for sealed bids with a minimum \$1000 bid.
- G. The next agenda item was an offer from Parkville Water to allow the Sanitation District to co-op use of Parkville's GIS subscription. Parkville estimates the cost to the District to be around \$1000/year if the District partners on their program. This is much less than if the District purchased its own program. This mutual use would allow both utilities to access each other's line information. Director Osborn has also spoken with the County GIS/mapper and the County would like to include all utilities in the County's GIS mapping system. Operator Passalacqua will reach out to the County and continue discussions with Parkville and make a recommendation at a future board meeting.
- H. A proposal to enter into an exclusive contract with Werderitch Construction for all of the District's excavation work was discussed next. The contract provides the District with a 15% discount on all work if the District agrees to an exclusive contract. Werderitch will provide a time and material rate for the Board's consideration at an upcoming meeting. The company also provides insurance and a warranty with their work.
- I. The Board discussed the rate increases and went over the Recommended Fee Schedule. Service Charges: User Fees/In District \$31/month/EQR; Out of District \$46.50/month/EQR. Stand-by rates to be eliminated for both In and Out of District. Tap fee into main \$200. Under the Capital Related Fees, the Board agreed to \$8500/EQR; Railroad Interceptor \$3000/EQR and Septage Fees: HH \$200; WAS \$185; Other \$115. Director Osborn moved to accept the new rate fee schedule as discussed, seconded by Director Vigil, all voted in favor.
- J. Resolution 7 – A Resolution adopting a Supplemental Tap Fee for the Railroad Trunk Service Line was next on the agenda. Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- K. The Special Meeting was adjourned at 3:25 pm.

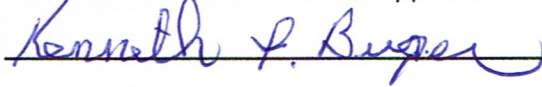
At 3:30 pm the 2022 Budget Work Session commenced. Items discussed were as follows:

- a. Personnel Expenditures/Percentage raise for each license. TBD
- b. Increase for clothing allowance. \$500/ plant employee and \$150/office staff.
- c. Vac Trailer. Discuss for the 2023 budget.

- d. Election/Audit. Election for 2 board seats in 2022. Notified by Ken Olsen, CPA, that his firm will no longer perform annual municipal audits due to increased regulations and paperwork. Ms. Salazar to reach out to SDA for recommendations on other firms who specialize in small district annual audits.

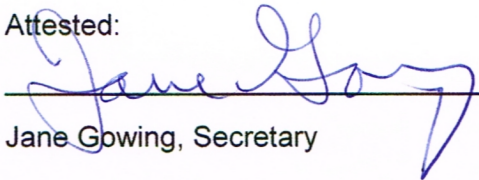
At 4:51 pm Director Osborn moved to adjourn, Director Vigil seconded, all voted in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary