

## Leadville Sanitation Meeting Minutes of December 2, 2020

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 12/2/2020. The meeting was called to order by board President, Ken Berger. Board members present: Ken Berger, Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing. Staff present: Angelina Salazar, Office Manager; John Volk, Water Quality Professionals; District Attorney, Joe Fattor and Plant Laborer, Martin Tracy.

- A. The meeting was called to order and Chair Berger asked for public comment. The only comment provided was from John Lichtenegger. See next agenda item.
- B. John Lichtenegger/High Country Developers asked to speak. Mr. Lichtenegger informed the Board that Railyards Phase I was wrapped up and the "as built" would be finished and submitted to the District shortly. In addition, Mr. Lichtenegger notified the Board that he is under contract on the North parcel (Phase III, Railyards) with Charlie Chupp and John O'Neil of Fading West Development. Mr. Chupp is proposing to build affordable housing with a modular concept similar to what he has developed at The Farm in Buena Vista. Mr. Lichtenegger and his children now will focus their efforts on the 39 acres in Phase II to extend utilities and prepare the parcel for platting and development. Mr. Lichtenegger asked the Board to notify him of any upcoming sewer tap fee increases.
- C. Operator Responsible Charge (ORC) John Volk, owner of Water Quality Control Professionals LLC, presented his plant/operations report. Mr. Volk then briefly discussed an electrical proposal (flow metering and telemetry upgrades) from Triangle Electric, an upgrade proposal for the ventilation system by RH Mechanical in the Pretreatment Building and also provided a second bid from Triangle for lighting upgrades to correct electrical issues. Chair Burger moved to approve Triangle's lighting upgrade bid, Director Vigil seconded, all voted in favor. In addition, Mr. Volk has reached out to JVA to find a lab to analyze Cesium which is a new permit parameter. Also with the new permit, Mr. Volk wants to order a new Hach automatic sampler to assist with the additional flow weighted sampling that is required with the new permit. Finally, Mr. Volk notified the Board that Browns Hill was able to retrieve the data from the plant's computer and get it transferred to a flash drive. Director Osborn will send Mr. Volk a drop box for the flash drive data.
- D. JVA – Wastewater Treatment Facility Master Plan/Letter Agreement for Engineering Services. Mr. Volk has had difficulty finding an engineering firm to discuss a Request for Proposals (RFP) for a Master Plan for the treatment plant. Therefore, Mr. Volk suggested for the District to go ahead and contract with JVA to develop a Master Plan since JVA has done the District's engineering work as of late. Director Osborn moved to approve a contract dated 10/22/2020 with JVA, to put together a treatment plant Master Plan, seconded by Director Vigil, all voted in favor.
- E. The meeting minutes from October 7, 2020, were next on the agenda. Chair Berger abstained as he was ill. With no edits, Director Vigil moved to approve the minutes, seconded by Director Hren, all in favor. Director Vigil signed the minutes, since Chair Berger was absent.

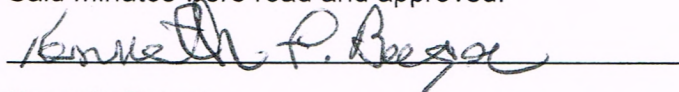
- F. Minutes from the October 19, 2020, Special Meeting/Executive Session were next. Director Vigil moved to approve, seconded by Director Gowing, all voted in favor.
- G. Minutes from the regular November 4, 2020, were presented. With no edits, Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- H. Minutes from the November 16, 2020, Special Meeting were next. Director Vigil moved to approve, seconded by Director Hren, all voted in favor.
- I. Next on the agenda was the Check List Approval (bills and payroll). Director Vigil had a question and subsequent data entry correction to the check log. Director Vigil moved to approve bills and payroll with the edit, seconded by Director Gowing, all voted to approve.
- J. Kristan Latham/1868 Four Seasons Blvd. Mr. Latham was not present. Attorney Fattor provided a brief presentation of the issue. Mr. Latham wants to connect to the District's sewer system. However, the Four Seasons Subdivision is not within the District's Service area. Attorney Fattor advised Mr. Latham to appear to present his case at the District's December Board meeting agenda for consideration. However, since Mr. Latham is not in attendance at the meeting and has not paid the required \$500.00 deposit, Attorney Fattor stated that at this time there is no further action necessary by the District.
- K. Joe Fattor
  - a. Attorney Fattor responded to Ted Hess & Assoc., LLC's open records request. General Hess was notified of the Board's decision with regard to his client and Attorney Fattor also forwarded copies of final pay stubs. In addition, Attorney Fattor offered to forward the tape of the meeting concerning his client. However, no response has been received from General Hess, therefore, Attorney Fattor considers the matter closed at this time.
  - b. Peggy Forney/Snowshoe Rabbit Lane West Pines Subdivision - Resolution #11-2020. Attorney Fattor provided history about the sewer line that Ms. Forney installed. First, Attorney Fattor does not believe that the District ever approved this subdivision. In addition, the sewer line has no "as built" and there are no public access easements to do maintenance on this sewer line. Therefore, Attorney Fattor drafted Resolution #11-2020 memorializing these facts and notifying Ms. Forney that the District considers her line a private line and that she is entirely responsible for any and all maintenance of this sewer line. Director Osborn moved to approve Resolution #11-2020, seconded by Director Vigil, all voted in favor.
- L. Kenneth L. Olsen, CPS, PA – Approving Olsen's office to do the District's audit for the year ended December 31, 2020. Director Gowing moved to approve Olsen CPA for the 2020 audit, seconded by Director Vigil, all voted in favor.
- M. Permit Update – There was a letter circulated by the District's permit attorney and JVA commenting on the permit process with CDPHE. The attorney and JVA asked if the District wanted to be included on this letter to CDPHE. Ms. Salazar stated she had talked to Cooper Best with JVA and he would give a briefing at the January meeting to provide

the District with more detail. However, Mr. Best encouraged the District to approve the letter at this time, due to time constraints. Chair Berger moved to approve, Director Gowing seconded, all voted in favor.

- N. 2020 Operating, Maintenance and Debt Services Budget Hearing. At 4:37 pm, Chair Berger opened the public meeting and asked for public comment. No public comment was provided, so at 4:44 pm, Chair Berger closed the public hearing and the Board commenced with the Resolutions below.
- O. Resolution #7-2020 – Adopting the operating fee schedule and septic waste fees for 2021. Chair Berger moved to approve, seconded by Director Vigil, all voted in favor.
- P. Next on the agenda, Resolution #8-2020 – Designation of 2020 ending balance to be used for 2021 beginning fund balance. Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- Q. Resolution #9-2020 – Adoption of the mill levy and certification to Lake County. Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- R. Resolution #10-2020 – Adoption of 2021 Operating, Maintenance and Debt Services Budget. Director Gowing moved to approve, seconded by Director Vigil, all voted in favor.
- S. The Daily/Plant Report was up next, but no questions were raised by the board.
- T. Office – Ms. Salazar stated the District had received a letter from CJK Milling. The purpose of the letter was unclear, so Attorney Fattor to follow up with CJK Milling to discuss. Director Osborn suggested that the District reach-out to Lake County Land Use (Paul Clarkson) to see if this is a permitting issue and what information they might have. Ms. Salazar will contact Land Use. The Board tabled the matter until the January meeting. Next there was a brief discussion on posting an advertisement for clarifier and main building exterior work at the plant (roof, water/ice shield, exterior metal trim, decking). Items discussed were the work specifications, dates for running the ad and the due date for bid proposals. Director Gowing moved to approve, Director Osborn seconded, all in favor. The Board budgeted money in the 2020 budget for a truck. The truck is on order, but due to Covid the truck will not arrive until January 2021. Finally, a discussion took place to get Board feedback on wages for staff.

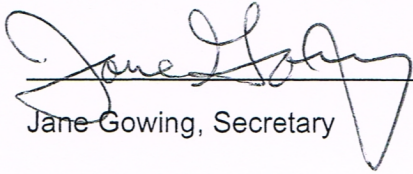
At 5:19 pm Director Osborn moved to adjourn, Director Vigil seconded, all in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:

A handwritten signature in black ink, appearing to read "Jane Gowing". The signature is written in a cursive style with a large, sweeping initial "J". A horizontal line is drawn across the signature, starting from the left edge of the page and extending to the right.

Jane Gowing, Secretary