

The monthly Leadville Sanitation District (District) board meeting was held at the District's office located at 911 S. Highway 24, Leadville at 5:00 pm on 12/8/2021. Board members present: Ken Berger, Robert Vigil, Dan Osborn and Jane Gowing. Board member, Joe Hren, had an excused absence due to illness. Staff present: Joe Fattor, Attorney; Plant Personnel, Joe Passalacqua and John Volk; Office Manager, Angelina Salazar; JVA Consultants Chelsea Fagan, via Zoom.

- A. Chair Berger called the meeting to order at 5:00 pm with the first order of business, public comment. Leadville Mayor, Greg Labbe, first spoke to the Board about two parcels of land that the Housing Coalition is acquiring for its affordable housing initiative. In addition, the Mayor explained that Lake County and the City of Leadville have entered into an agreement to hire a Housing Coalition Director who will be reaching out to the District about acquiring utility services for these two parcels. Finally, the Mayor briefly spoke to the Board about the trailer park located behind Family Dollar. The residents of the park are working with the State and other non-profits to purchase the trailer park to ensure continued affordable housing for the residents. The purchase process is involved, but the Mayor wanted the District to be aware that the park's utility infrastructure will require an assessment and possible upgrades as part of the purchase agreement.
- B. Opening of the Dodge truck bids. The process was put on hold due to the new truck not starting and having it towed to an automotive repair shop in Salida. No word on the required truck repairs, so the Board agreed to postpone the bid opening until more information is available. Ms. Salazar will contact all individuals who entered bid submittals about the postponement and bid opening tabled until the January 5, 2022 meeting.
- C. JVA Consultants was next on the agenda. Chelsea Fagan attended via Zoom in place of Cooper Best due to the District's rescheduled meeting time.
  - a. Ms. Fagan's first item was the issue of the low-pressure sanitary sewer and grinder pump design requirements. Directors Osborn and Gowing requested that the final approval for this policy include verbiage that states the District would take ownership of the system as long as the installation meets the required specifications (including epoxy of lines and manhole as directed) and successful completion of the warranty period. Additional comments include evaluating use of each individual service's clean-out for line tracing within the bundle. These policy additions will be tabled until Mr. Best can review the information and draft into the final policy.
  - b. RV Dump/Traffic Impact Study was the second item. There were a couple of questions about the Fox/Tuttle traffic study bid. Specifically, the bid seemed to include additional items not required by CDOT. Therefore, the District wanted clarification on why these additional items were in the bid and if removed, what would the cost of the study be. The Board wants to make sure that they are comparing "apples to apples" between the McDowell and Fox/Tuttle proposals. Ms. Fagan will follow-up with Cooper to answer the Board's additional questions. The traffic study proposal selection is tabled until the January, 2022 meeting. In addition, the RV Dump Station is on hold until the traffic study is completed.

- D. Permit Update was next on the agenda. No new communication from CDPHE on the permit. JVA is soliciting bids from surveyors for the manhole repairs listed in the I&I project for the upcoming summer.
- E. 902/904 W. 6<sup>th</sup> & Washington Streets – After a lengthy discussion on the low-pressure force main requirements with property owner Paolo Narducci and owner representative Glen Jacoves, the District tabled the Washington Street final plan submittal approval due to the owner’s engineering firm completely revising the agreed-upon plan from the November 2021 meeting and submitting this revised plan to the District and JVA just earlier that afternoon. Mr. Best must have adequate time and opportunity to review and advise the Board appropriately with regards to the changes. However, the Board agreed that this policy development has taken much too long to evolve. In addition, the Board would like to have Mr. Best include the comments provided in Section C.c. (above) included in the final policy.
- F. LURA was next on the agenda. Kristi Galarza first deferred to Mayor Labbe’s public comments. In addition, she volunteered to send a copy of the Housing Coalition’s monthly newsletter to the Board starting in January, 2022. Mayor Labbe distributed to the Board a legal opinion about the District’s ability to “assist” in funding sewer services for Lake County’s Community Housing projects.
- G. Next on the agenda was Roy Seme’s request for relief of paying his sewer user fees via a letter dated November 1, 2021, for his business at 618 Elm Street (Pastime Bar), was denied by the Board.
- H. Minutes of November 3, 2021 was the next agenda item. Director Vigil moved to approve, seconded by Chair Berger, all voted in favor except Director Osborn who abstained due to his absence at that meeting.
- I. Minutes of November 19, 2021 Special Meeting was the next agenda item. Director Osborn moved to approve, seconded by Director Vigil, all voted in favor.
- J. Check List approval for November, 2021. Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
- K. Attorney Fattor was next on the agenda.
- a. Lake County/Access and License Agreement – Based on tonight’s Board discussion and the information presented, Director Osborn moved to continue to grant access to the County and its invitees to continue accessing Dutch Henry and use the associated District parking until May 1, 2022, for non-commercial uses while an Access and License agreement between Lake County and the District is finalized, seconded by Director Vigil, all voted in favor. The final agreement will separate out “for-profit” entities from “non-profits” and include a one year lease term that renews unless the District notifies the County of its desire for lease termination.
  - b. Union Milling – Attorney Fattor will continue discussions with Steven Bain about CJK’s second permit application for removing and hauling slag. The District needs

to follow the slag hauling process due to possible impacts on the District's water and sewer lines and associated easements.

- c. Laundromat - Attorney Fattor will respond to Mr. Scott's attorney about the settlement proposal that was submitted on behalf of the laundromat.
  
- L. At 6:46 pm Chair Berger opened the Public Hearing portion of the meeting for considerations of the following Resolutions:
  - a. Resolution #8 - 2021 - Adopting the Operating Fee Schedule and Septic Fee for 2021. Director Osborn moved to approve and Director Vigil seconded, all voted in favor.
  - b. Resolution #9 - 2021 - Designation of 2021 Ending Balance to be Used for the 2022 Beginning Fund Balance. Director Vigil moved to approve, seconded by Director Osborn, all voted in favor.
  - c. Resolution #10 - 2021 - Adoption of Mill Levy and Certification to Lake County. Director Osborn moved to approve, Director Vigil seconded, all voted in favor.
  - d. Resolution #11 - 2021 - Adoption of the 2022 Operating, Maintenance and Debt Services Budget. Director Vigil moved to approve, seconded by Director Osborn with an amendment for staff to correct the spelling error on line 1, all voted in favor.

At 6:53 pm the Public Hearing portion of the meeting was closed and at 6:54 pm, the Board meeting was back in regular session.

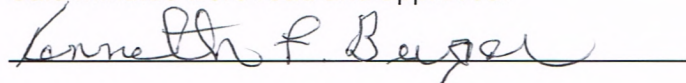
- M. Next on the agenda was the Daily Plant Report. Operator Volk asked the Board to complete required credit application paperwork to facilitate a quicker response when plant equipment breaks-down and the plant needs replacement parts ASAP to get the plant back up and running and to ensure permit compliance. The District had a low pH violation of 6.1 on Thanksgiving morning.

- N. The final agenda item was the office report.
  - a. The front office computer blew-up and a new one was ordered.
  - b. Silver Hills service debt has now been paid in full. Each residence will receive a small over-payment refund from the District.
  - c. The Board agreed to change our monthly meeting time to 5:00 pm.

At 7:12 pm the Board moved into Executive Session to discuss personnel matters. The Board moved back into its regular meeting at 7:32 pm with no decision/action taken. After discussion, Director Vigil moved to adjust an employee's wages and license certification pay increases were clarified, Director Osborn seconded, all voted in favor. At 7:36 pm Director Vigil moved to adjourn, seconded by Director Osborn, all voted in favor.

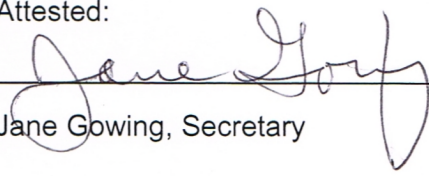
At 7:35 pm Director Vigil moved to adjourn, Chair Berger seconded, all voted in favor.

Said minutes were read and approved:

  
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Kenneth Berger

Attested:

  
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Jane Gowing, Secretary