

Leadville Sanitation Meeting Minutes for October 24, 2023

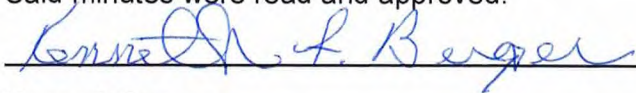
The Leadville Sanitation District (LSD) held its monthly board meeting at the district's office located at 911 S. Highway 24, Leadville at 5:00 pm on 10/24/2023. Board members present: Chair Ken Berger, Mike Smith, Jane Gowing and Director Vigil arriving at 5:15 pm. Staff present: Angelina Salazar, Office Manager; Chelsea Fagan and Janet Hausman, JVA Consulting (via Zoom); Joe Fattor, district's attorney (via Zoom).

- A. Chair Berger called the meeting to order at 5:00 pm. Public Comment was the first agenda item of the meeting. No comments presented.
- B. Tennessee Pass Café/Bobbi Conner was the next agenda item. Ms. Salazar sent the information she found in the district's file to JVA for their review and recommendations after the 10/12/2023 board meeting. No response to date.
- C. JVA presented on the following JVA projects:
 - a. The CMAR (Construction Manager) bids for the WWTP project were discussed by the board and JVA. JVA recommended Rice Lake West for the WWTP project. Chair Berger moved to accept Rice Lake West's bid proposal for the project, seconded by Director Vigil seconded, all voted in favor.
 - b. Railyard/John Lichtenegger was the next agenda item. JVA is waiting for the Ken Olsen easement to be signed, then recorded to ensure the district will have access to this specific manhole when the district takes over the sewer lines. Mr. Lichtenegger requested the board lift its building moratorium on the Railyards development. Chair Berger moved to remove the building moratorium, pending Olsen's signature, the easement recorded by Lake County and Attorney Fattor's letter, seconded by Director Vigil, all voted in favor.
 - c. Mountain Pines. Not all manholes have been located at Mountain Pines. District staff uncovered all the manholes, but some of them have been covered up again. WHS needs to locate all the manholes to get manhole survey maps completed for the district. Attorney Fattor is going to draft letters to send to all property owners in this area to explain to property owners that the District does not own the sewer lines at Mountain Pines.
- D. Joe Fattor Updates
 - a. Christy Contange, Lot 27 Edmunds Terrace. Ms. Contange asked if the district could intervene on her behalf in dealing with Mr. Narduzzi. Unfortunately, the district cannot do anything for her as Mr. Narduzzi has encroached on her property with his utilities, not the district's property.
 - b. CJK – no updates.
- E. Proposed Dates for November 16, 2023 & November 30, 2023 Board Meetings. The board will have two meetings in November. The most important item at the first meeting will be the rate increase public hearing. The second meeting will focus on trying to finalize the 2024 budget.

- F. 2024 Proposed Budget – the board discussed various budget allocations for 2024 and made suggestions on the various line items.
- G. Employee Handbook, By-Laws and COVID Policy – tabled until Ms. Ulmer has completed her review of the handbook, by-laws and Covid Policy.
- H. Plant Update – Increase of wasting to the drying beds has resulted in a reduction of solids. Chair Berger moved to approve the Starlink purchase for satellite internet at the plant, seconded by Director Vigil, all voted in favor. Finally, a policy for employees to reference when tapping sewer mains needs to be drafted.
- I. Office – no updates.

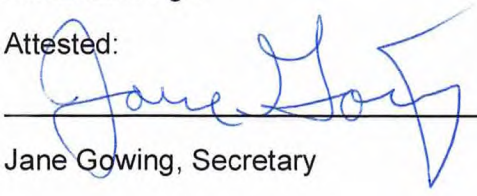
At 5:58 pm Chair Berger moved to adjourn, seconded by Director Smith, all were in favor.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary