

## Leadville Sanitation Meeting Minutes of May 6, 2020

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:30 pm on 5/6/2020. The meeting was called to order by board chair, Ken Berger. Board members present: Ken Berger, Les Parlin, Robert Vigil, Joe Hren and Jane Gowing. Staff present: Scott Marcella, Plant Superintendent, Administrative Assistant, Angelina Salazar, and Sanitation District Attorney, Joe Fattor.

- A. The meeting opened with the Oath of Office for three District Directors, Robert Vigil, Joe Hren and Jane Gowing. The three directors will serve three terms in order to transition the Special District Election cycle to odd years.
- B. Public comment was next on the agenda, but no public attendees were present.
- C. The meeting minutes from March 4, 2020 were next on the agenda. Director Vigil motioned to approve, seconded by Director Parlin, all voted in favor. Next was a brief memo stating that the April 1, 2020 meeting was cancelled due to the Covid-19 virus. Director Vigil moved to approve, Director Parlin seconded, all in favor.
- D. Next on the agenda was the Check List Approval (bills and payroll). Hearing no questions or objections, Director Parlin moved to approve bills and payroll, seconded by Director Hren, all voted to approve.
- E. The Board then reviewed the applications for the A Wastewater Operator position. There were two qualified applicants and Ms. Salazar was tasked with setting up interviews (in-person or virtually) with both individuals. In addition, due to the short time remaining before Superintendent Marcella leaves the District, a proposal was reviewed from John Volk owner of Water Quality Control Professionals, a contract operations company. Mr. Volk is an A operator and submitted a bid for month-month plant operations for the District. After review of the proposal and Board discussion, Director Parlin moved to hire Water Quality Control Professionals for an initial three month period with the option for a month to month contract extension until the District hires an A operator. Director Vigil seconded, all voted in favor.
- F. The next topic for discussion concerned the late fee assessment for rate payers who were unable to pay their bi-monthly sanitation bill due to the Covid Pandemic closure of many businesses. After a robust conversation about granting "forgiveness" for those rate payers for late payment of the May and June two month billing cycle, Director Vigil moved to waive the late fees for nonpayment of this two-month billing cycle, Director Hren seconded. The Board passed Director's Vigil motion with Chair Berger casting the one dissenting vote.
- G. Resolution No. 2, Series 2020 – *A Resolution Providing for the Time Payment of System Development Fees for Change of Use Only* was the next item of business. Resolution No. 2 allows rate payers to make payments for assessments levied by the District for expanded uses on existing services. The Resolution's payment schedule requires the rate payer to pay the District 30% down and pay the balance of the assessment over an eighteen-month time period. In addition, new services are specifically excluded in this Resolution. Director Parlin moved to approve, Director Vigil seconded, all voted in favor.

H. Attorney Fattor's report was next on the agenda. Attorney Fattor had no other items this month except for Resolution 2 (above).

I. Superintendent's Report:

1. Line Report – No line cleaning for now due to rate payers' concerns with Covid-19.
2. Maintenance – Quality assurance (QA) test run on BOD meter. New BOD meter ordered.
3. Other – Superintendent Marcella notified the Board that he had received a letter from the Scarlet Tavern asking for a reprieve from paying the tavern's sanitation bill since the tavern is shut down due to the State's and Lake County Public Health's Covid requirements. Director Vigil moved to have attorney Fattor draft a letter to explain that the District could not make an exception for the tavern. Director Parlin seconded, all voted in favor for this approach.

Superintendent Marcella stated he would draft a list of future deadlines for the District's permit requirements before his departure.

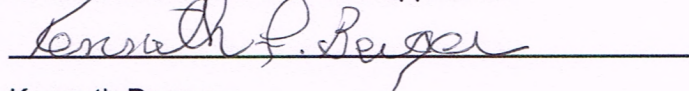
The Board had a brief discussion about CDPHE's virtual Public Hearing process for the District's draft permit public comments and review scheduled for June 3, 2020 at 6:00 pm.

GEI Consulting submitted a sampling plan to the District that would provide data to support a Site-Specific Variance request for the metals discharge, in case the current draft permit is finalized by CDPHE.

J. Ms. Salazar noted that she has seen an increase in rate payers making credit card payments.

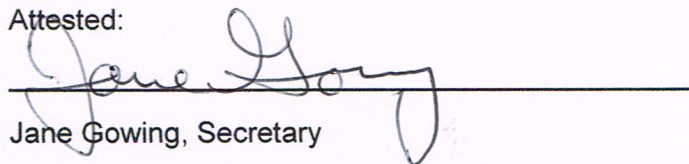
K. Director Parlin moved to adjourn the meeting, seconded by Director Vigil, all in favor. The meeting adjourned at 4:50 pm.

Said minutes were read and approved:



Kenneth Berger

Attested:



Jane Gowing, Secretary