

## Leadville Sanitation Meeting Minutes of September 2, 2020

The monthly Leadville Sanitation District (District) board meeting was held in the District's office located at 911 S. Highway 24, Leadville at 3:31 pm on 9/2/2020. The meeting was called to order by board President, Ken Berger. Board members present: Ken Berger, Robert Vigil, Joe Hren, Dan Osborn and Jane Gowing. Staff present: Angelina Salazar, Office Manager; David Gonzales, Plant Operator; and District Attorney, Joe Fattor.

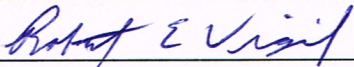
- A. Public comment was first on the agenda. Marla Akridge, introduced herself as the new Director of the Leadville/Lake County Economic Development Corporation (EDC). The EDC is in the process of reevaluating its Strategic Plan with a focus on infrastructure build-out for future development of various parcels of land within the County for industrial uses. The first priority location is the airport park. The EDC will hold several work sessions to work on this project and wants to include the District in the discussions and goal settings. Ms. Akridge will forward Zoom links to Office Manager Salazar and Directors Osborn and Gowing if any of them are able to participate during the Strategic Plan Tuesday and Thursday work sessions.
- B. Operator Responsible Charge (ORC) John Volk, owner of Water Quality Control Professionals was next on the agenda. However, Mr. Volk was unable to attend the meeting. President Berger then asked if the District's other "A" operator, David Gonzales, had any observations/comments about the plant activities. Operator Gonzales encouraged the District to move slowly in the transition with the new "A" operators and process control modifications at the plant.
- C. The meeting minutes from August 5, 2020 were next on the agenda. Director Vigil moved to approve, seconded by Director Hren, all were in favor.
- D. Next on the agenda was the Check List Approval (bills and payroll). Hearing no questions or objections, Director Vigil moved to approve bills and payroll, seconded by Director Hren, all voted to approve.
- E. Resolution No. 5, Series 2020 – A Resolution appointing the Office Manager, Angelina Salazar, of the Leadville Sanitation District as the person to prepare the budget of the Leadville Sanitation District for the fiscal year 2021. Director Vigil moved to approve, seconded by Director Hren, all voted in favor. Ms. Salazar will move forward with preparing the budget for the Board.
- F. Update bank account registration forms for Board officers' signatures for Community Banks of Colorado, First National Bank and Pueblo Bank & Trust. Attorney Fattor recommended that the three current officers (President, Vice President and Secretary) be the signators on the bank accounts at the three banks listed above. In addition, Ms. Salazar will be on the notification/information list at First Mountain and Community Banks. Director Gowing moved to approve Attorney Fattor's recommendation for the registration forms, seconded by Dan Osborn, all voted in favor.
- G. Attorney Fattor was next on the agenda with a request from Peggy Forney via her attorney, Carol Bellhouse, for the West Pines Subdivision Phases II and III. The infrastructure was


never put in the ground for Phases II and III and the applicant would like to start-up the project again and complete it under one construction agreement for both phases. Therefore, Ms. Bellhouse submitted a new application for West Pines to the District today for review and approval by the District's engineer (JVA) and the Board.

- H. Discussion for long range planning for infrastructure of long-term growth. Refer to item A under public comment by Marla Akridge.
- I. There was no permit update from CDPHE to present to the board.
- J. Sani-Star sent pricing information on the equipment. A discussion ensued about the types and capacities of various stations, as well as moving and expanding the RV station to the west side of the Sanitation office. Director Osborn suggested the possibility of working with GIS students at CMC to assist with some of the planning and mapping to help keep costs down. Director Osborn will reach out to CMC and see if this is an option for the District. In addition, the Board discussed raising the dump fee from the current \$5.00 to \$10.00 in 2021 to help pay for dump station upgrades as well as to reflect the actual cost of providing this service. President Berger moved to raise the dump fee, seconded by Director Vigil, all voted in favor. President Berger then moved to add a \$10,000 line item in the 2021 budget to construct the dump station, seconded by Director Gowing, all voted in favor. President Berger then moved to have Director Osborn reach out to his contacts for project design information and cost estimates for the RV station construction, seconded by Director Vigil, all in favor.
- K. Next on the agenda was the Daily/Plant Report. Based on the daily logs, Director Gowing had some questions about the procedures and paperwork used by staff when they respond to after hours call-outs and/or citizen calls about plugged private lines and manholes. In addition, Director Gowing also asked about if and when the costs associated with these call-outs or lines damaged by a contractor's digging are billed to the contractors and/or owners. Ms. Salazar said that rate payers have been billed in the past and the amount they are billed depends on what work District staff performs i.e. repair parts and labor or just parts.
- L. Office Manager Salazar said she would have a draft of the 2021 budget at the October board meeting. In addition, she invited Operator Gonzales to assist her with drafting the budget so he could become more familiar with the process. Finally, there was a discussion about the much-needed exterior maintenance of the plant buildings and if there would be funds available to do the work.

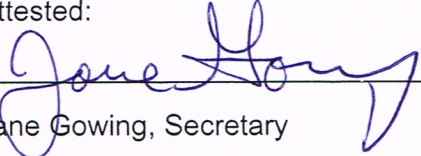
At 5:31 pm President Berger moved to adjourn, Director Gowing seconded, all in favor.

Said minutes were read and approved:



~~Kenneth Berger~~ 

Attested:

  
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Jane Gowing, Secretary